

NOGALES UNIFIED SCHOOL DISTRICT #1
310 W PLUM STREET
PHONE(520) 287-0800 / FAX:(520) 287-6618

REQUEST FOR ACCEPTANCE OF GIFTS & DONATIONS

Name of Individual making donation: _____

Representing (Firm, Corporation): _____

Address: _____
Street City State Zip

Phone #: _____ Fax #: _____ E-Mail _____

Donated Item	Estimated Value	Serial/Vin #	Condition (Good, Fair, Poor)
*Cash/Check Donation:	\$	Deposit to: Student Activities [<input type="checkbox"/>] Gifts & Donations Fund [<input type="checkbox"/>]	

**If Cash/Check Donation please make check payable to Nogales Unified School District #1*

Purpose for which donation is intended (if any):

Signature: _____ Date: _____

[] Please provide the District Tax ID Number upon acceptance of Donation

FOR DISTRICT USE

School/Department requesting acceptance of donation: _____

Administrator Signature: _____ Date: _____

*** DONATIONS UNDER \$1000.00 MAY BE APPROVED BY SUPERINTENDENT**

_____ Superintendent Signature	_____ Date of Approval
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*** DONATIONS OVER \$1000.00 MUST BE APPROVED BY GOVERNING BOARD**

_____ Governing Board Signature	_____ Date of Approval
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PUBLIC GIFTS / DONATIONS TO SCHOOLS

Pursuant to Arizona Revised Statutes 15-341.A.15, 15-393.I, 15-1224.A, and Attorney General's Opinion 180-156, the Board has the authority to accept gifts and donations as may be made to the District or to any school in the District.

The Board authorizes the Superintendent to accept gifts and donations in the amount of \$1,000.00 or less. The Board will accept any gifts or donations in excess of \$1,000.00. All acceptances shall be in compliance with applicable law and regulation.

The Board/Superintendent reserves the right to refuse to accept any gift that does not contribute toward the achievement of the goals of this District and the ownership of which would tend to adversely affect the District.

Any gift accepted by the Board/Superintendent shall become the property of the District, may not be returned without the approval of the Board/Superintendent, and is subject to the same controls and regulations as are other properties of the District. The Board/Superintendent shall be responsible for the maintenance of any gift it accepts, unless otherwise stipulated.

The Board/Superintendent will make every effort to honor the intent of the donor in its use of the gift, but reserves the right to utilize any gift it accepts in the best interest of the educational program of the District.

In no case shall acceptance of a gift be considered to be an endorsement by the Board/Superintendent of a commercial product or business enterprise or institution of learning.

The Superintendent shall:

- Encourage individuals and organizations considering contributions to the schools to consult with the Superintendent on the appropriateness of any such gifts.
- Report to the Board all gifts that have been offered to the District, for their review and/or action.
- Acknowledge the receipt and value of any gift accepted by the District, and prepare fitting means, as appropriate, for recognizing or memorializing gifts to the District.

Gifts shall be recorded in appropriate inventory listing(s) and property records.

Adopted: _____

LEGAL REF.: A.R.S. 15-341
15-393
15-1224
A.G.O. 180-156

CROSS REF.: DDA-Funding Sources Outside the School System
NOGALES UNIFIED SCHOOL DISTRICT NO. 1

PUBLIC GIFTS / DONATIONS TO SCHOOLS

To be acceptable, a gift must satisfy the following criteria:

- It will have a purpose consistent with those of the school.
- It will be offered by a donor acceptable to the Board/Superintendent.
- It will not begin a program that the Board/Superintendent would be unwilling to take over when the gift or grant funds are exhausted.
- It will not bring undesirable or hidden costs to the school system.
- It will place no restrictions on the school program.
- It will not imply endorsement of any business or product.
- It will not be in conflict with any provision of the school policy or public law.

All gifts, grants, and bequests shall become District property and subject to policies of the District.